

User Guide

Homepage address <http://www.lib.ibaraki.osaka.jp>

Search page address <https://kensaku.lib.ibaraki.osaka.jp/winj/opac/top.do>

Mobile phone page <https://kensaku.lib.ibaraki.osaka.jp/winj/sp/top.do>

Open

Central Library

(Tue) – (Fri) 9 : 30 AM – 8 : 00 PM

(Sat) (Sun) 9 : 30 AM – 5 : 00 PM

(1st Mon) (Holiday) 9 : 30 AM – 5 : 00 PM

Cyujo, Mizuo, Syoei, Hozumi

(Wed)–(Fri) 9 : 30 AM – 8 : 00 PM

(Sat)–(Mon) 9 : 30 AM – 5 : 00 PM

(Holiday) 9 : 30 AM – 5 : 00 PM

Closed

● Central Library

– Mondays (except the first Monday of each month and National Holidays)

*When National Holiday is on Monday, two days later is closed.

– Year-end and New Years' Holidays

– Maintenance

● Library branches (Cyujo, Mizuo, Syoei and Hozumi)

– Tuesdays (except National Holidays)

*When National Holiday is on Tuesday, two days later is closed.

– Year-end and New Years' Holidays

– Maintenance

For the First-Time Visitor (Registration)

No charge is required for the use of the library

● To borrow a material, registration of a library card is necessary.

● People who live, work or go to school in Ibaraki city are entitled to register a library card.

● Please bring your personal identification (such as a driver's license, health insurance card, etc.) that verifies your current address.

For non-residents, a certification of working or attending schools in the city (such as a business card, student ID card, etc.) is also needed.



Ibaraki City Library

What you can do with your library card

You can borrow up... (in total of all libraries in the city)

- 20 books and magazines for a period of 15 days
- 8 titles of CDs and cassettes for a period of 15 days
- 4 titles of videotapes for a period of 15 days
 - * CDs, cassettes and videotapes are not available at Bookmobile.
 - * A period of borrowing at library branch room is 14 days.
- 1 replica of a painting at Central Library for a period of 30 days

Returning materials

Please bring back the materials you borrowed. (Library card is not necessary for returning materials.)

- When the library is closed, please drop only books into the "Henkyaku-Post" (Book Drop Box) which is set up on the side of the entrance. (Do not drop fragile items such as CDs, videotapes and cassettes into the Book Drop Box.)
- You can return materials at any library, library branch room and Bookmobile in the city. However, you cannot return CDs and videotapes at Bookmobile.
- Return a replica of paintings at Central Library or library branches.
- If borrowed materials are still not returned after 15 days from the returning period, borrowing privileges are suspended until the overdue materials are returned.
- "Henkyaku-Post" (Book Drop Box) is also located on second floor (next to the Ibaraki city gallery) of Hankyu Ibaraki-shi Station and second floor of the east entrance of JR Ibaraki Station.
(Do not drop CDs, videotapes and cassettes into the box.)

Finding materials

- Books are arranged by subject.
- Please refer to a computer in the library. Input a title and/or an author name. Result shows whether the book is available or not.
- You can search for books, CDs, videotapes and other materials in the library with your personal computer via the internet.
The URL is the following:
<https://kensaku.lib.ibaraki.osaka.jp/winj/opac/top.do>
- When you cannot find a particular material, please ask a staff for assistance.

Reference Service

If you have any question about daily life or research,
don't hesitate to ask a staff.

- We will introduce materials or answer your questions with the use of materials/resources.
- Reference service by phone is also available.
Phone: 0 7 2 - 6 2 7 - 7 9 3 5
(However, we do not provide answers for any homework or prize, or advice for your life/legal issues.)

Making Reservations (Reserving Materials)

When you cannot find a material you want to borrow,
you can make a reservation for that material

- Books (including magazines) are available up to 20 in total.
- CDs and cassettes are available up to 8 titles in total.
- Videotapes are available up to 4 titles in total.
- We will notify you as the requested book becomes available.
- If your requested book is not owned by the library, we will comply with your request as much as we can to purchasing them or borrowing them from other libraries.
- Reservation on magazines, comics, foreign books, CDs and videotapes are limited to only the materials which the library owns.
- For comics and books in series, we will notify you on first come, first served basis.
- Reserving a new book before release date is not acceptable.
- You cannot reserve any material during the period of suspended.

How to make a reservation

- Please fill out a request form and bring it to the counter.
- Submit a request from computers in any library. (Password registration is required.)
- Submit a request via the internet. (Password registration is required.)
- Place a request by phone. (Available only for books up to 2 titles.)

How to pick up your requested materials

- At Central Library, requested items are placed in the Pick-up Corner.
- At library branches or library branch rooms, show your library card at the counter.

★ Personal information is strictly confidential.
Personal user records at the library are erased
as you return materials.

Password Application

What are available with a password

- You can submit a request of books, magazines, and audio visuals (videotapes, CDs and cassettes) from any owned searching computer in the library.
- On the library homepage, you can submit a request of books, magazines, and audio visuals (videotapes, CDs and cassettes) which the library owns.
- You can confirm your borrowing materials and requests from the computer in the library or on the website.
- You can receive email notices when your requested materials are ready for pickup.
- You can make lists of favorite materials.
- You can receive email notices of a new arrival books list by up to five sorts. Setup SDI beforehand.

Applying for a password

- Password is available for users registered a library card. Children under elementary school are not applicable. (For elementary school students, the signature of their parents is required.)
- Fill out the “Password Application Form.” Bring it with your library card and identification (driver’s license card, health insurance card, student ID card, etc.) to the counter. Application on behalf of others is not acceptable.

Photocopying

- Photocopying is limited by the copyright law. Less than half of the total pages of the item may be copied. You can get only one copy of part of the material for your personal use such as research and study.
- black and white 1 0 yen per copy
- color 2 0 yen per copy

For the people who are handicapped

- ◆ Please feel free to ask us for assistance.
- ◆ There are desks reserved for the use of people in wheelchairs.

Other Services

- Self-service check-out machines are placed in Central Library and each library branch.
- LDs and DVDs are available to watch in Mizuo or Hozumi Library.
- Computers for the Internet use are placed in Central Library and each library branch.
(Application required: One hour per day with your library card or personal identification)
- At Central Library, a commercial database terminal is placed for reading digitalized materials of the National Diet Library or searching newspaper articles or precedents. (Application required)
- Wireless Internet access (Wi-Fi) is available around the Reference Corner and seats for PC users are located in the Central Library. Wi-Fi use is limited to two hours per day for each user.
- Digital audiobooks and braille books are available for visually handicapped users. Also, reading-in-person service is available for requested books. Moreover, if you register for a Sapie member (for

free), you can submit a request or download audiobooks and braille books on the Sapie's website anywhere. For more details, refer to the Central Library.

- For users who have difficulty of coming to the library, postal service of borrowing and returning books is available for free. For this case, please contact the Central Library.
- For groups and regional organizations which hold book clubs, local libraries or home libraries, we lend several numbers of books at one time.

We are always willing to consult with people who want to start a book club or a library.

- "Recycled Books Corner" is located in the lobby of the Central Library. Unused books at the recycled books corner are free to take.
- Each library provides various events such as Story Time for children, lectures and so on.

Notifications

- Bring the library card which the request is placed with to pick up your requested material. Reserved materials are not borrowable with other library cards.
- Users must confirm their current address periodically to activate the library card.
- Smoking, eating, drinking and photo shooting are not allowed in the library. Please refrain from talking on cellphones inside the library.
- Please take good care of all materials of the library.
- The borrowed materials should be returned within the loan period.
- Be sure not to disturb other people using the library.
- If you lose or damage a borrowed material, please report to the library. You may need to pay for the material.

Guide to Municipal Libraries

Central Library

Address	1-51 Hatakeda-cho Ibaraki city
Phone	072 - 627 - 4129
E -mail	cyuotosyokan@city.ibaraki.lg.jp
Car Parking	100 cars
Bicycle-parking	350 bicycles

《Direction》

Take a bus 80 or 82 (toward 'Nakagawara Minami-guchi' or 'Outemon Gakuin University') from Hankyu Ibaraki-shi Station or JR Ibaraki Station and get off at 'Chuotoshokan mae.' Some busses toward 'Nakagawara Minami-guchi' are not running through 'Chuotoshokan mae', confirm the route beforehand.

Other establishments beside the Central Library

Fuji Masaharu Memorial Hall

- Exhibitions introduce the life of a local literary person Masaharu Fuji with the full sized model of his study. His collection has 8 millions of items which is the one of the largest collection as a single literary person left.

Phone 072 - 627 - 7937

Open 9:00 AM - 5:00 PM **Closed** Same as the Central Library

Fee Free

Cyujō Library

Address 2-13 Higashicyujō-cho

Phone 072 - 622 - 2476

Access 700 meters from Hankyu Ibaraki-shi Station or JR Ibaraki Station

Nearest bus stop: Shiyakusyo mae

The Library is established with the Fire Department building on the first and second floor.

Mizuo Library

Address 3-18 Mizuo 3-chome

Phone 072 - 637 - 4416

Access 1500 meters from Hankyu Minami Ibaraki Station

2000 meters from Hankyu Ibaraki-shi Station

Take a Kintetsu bus toward Mizuo 3-chome through Hankyu

Ibaraki Minami-guchi from JR Ibaraki Station and get off at Mizuo

3-chome. The library is 300 meters from the bus stop.

Syoei Library

Address 26-12 Syo 2-chome

Phone 072 - 620 - 1171

Access 300 meters from Hankyu Soujiji Station

Hozumi Library

Address 8-30 Matsugamoto-chou (inside the Aeon Mall Ibaraki)

Phone 072 - 620 - 1056

Access 600 meters from JR Ibaraki Station

Book Drop Box cannot be used when the Aeon Mall Ibaraki is closed.

Library branch Rooms eight locations in community centers of the city

Open *Even if open day is a holiday, rooms open as usual.
(Sun) 9:30 AM - 5:00 PM (Wed) 1:00 PM - 5:00 PM
(Sat) 9:30 AM - 5:00 PM
*Saito-nishi also open: (Fri) 1:00 PM - 5:00 PM

《Ooike》

Address 11-35 Funaki-chou
Ooike Community Center
Phone 072 - 634 - 2530

《Toyokawa》

Address 16-8 Fujinosato 2-chome
Toyokawa Community Center
Phone 072 - 641 - 8911

《Shirakawa》

Address 8-17 Ayukawa 1-chome
Shirakawa Community Center
Phone 072 - 632 - 7870

《Tennou》

Address 13-71 Tennou 2-chome
Tennou Community Center
Phone 072 - 625 - 7007

《Tamashima》

Address 25-9 Hirata 2-chome
Tamashima Community Center
Phone 072 - 633 - 1020

《Ooda》

Address 6-18 Ooda 3-chome
Ooda Community Center
Phone 072 - 623 - 9076

《Yamatedai》

Address 32-2 Yamatedai 3-chome
Yamatedai Community Center
Phone 072 - 649 - 1039

《Saito-nishi》

Address 3-4 Saito Asagi 1-chome
Saito Community Center
Phone 072 - 641 - 2175

Book Mobile Tomoshibi

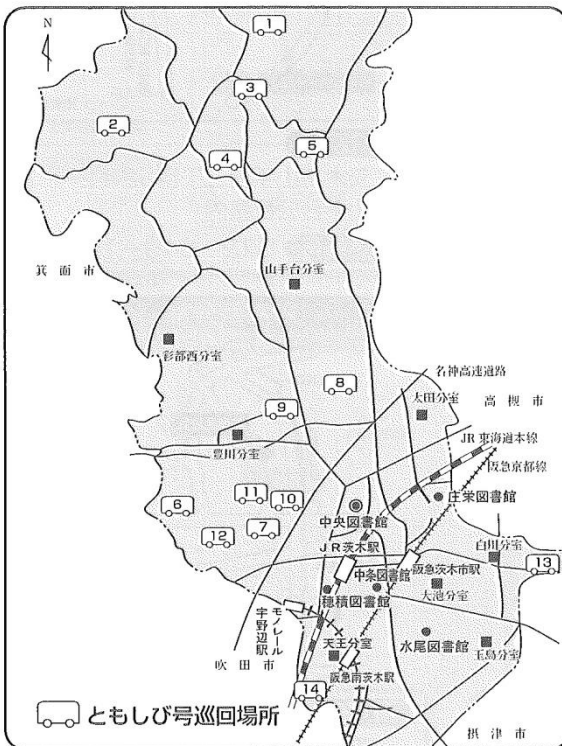
Refer to the library website or monthly brochure Kouhou Ibaraki for visit date and time or areas.

Bookmobile carries about four thousands of books such as novels, practical books, books for children, picture books and so forth.

Come visit your nearest area.

When you cannot find a book you want to read, place a request.

Ibaraki City Library Service Area



Parking area

- Tomoshibi (bookmobile) visit areas
- 1. Shimootowa jizoubasi
- 2. Hokushin syuccyosyo
- 3. Nincyoji shogakkoumae
- 4. Ooiwa tatsumi Iinyoko Hiroba
- 5. Kurumatsukuri Club
- 6. Mihogaoka minami Kouen
- 7. Kitakasugaoka Jidou Yuen
- 8. Ai Fuei Jutaku Shukaijo
- 9. NishiFukui Fuei Jutaku Shukaijo
- 10. Kori Fuei Jutaku Shukaijo
- 11. Koriyama Danchi A5-tou mae
- 12. Kasugaoka Hachimangu
- 13. Shirakawa Chuou Kouen
- 14. Kurakakiuchi Kaikan

As of Nov. 1, 2016